



LA FERIA INDEPENDENT SCHOOL DISTRICT SERVICE AND SUPPORT VACANCY ANNOUNCEMENT

*An Equal Opportunity Employer**

Date: **01/5/2024**

Position Title: Special Educational Aide
Location: District
Salary Range: \$10.86-\$13.75 per hour
Length of Work Year: 10 months/187 Days – School Year 2023-2024

Position Summary

Help special education teacher provide for physical and instructional needs of students with disabilities in special education setting. Assist in implementation of classroom programs, including self-help, behavior management, and instruction programs. Work under general supervision of principal and immediate direction of certified teacher.

Position Requirements

Education/Certification/License: High school diploma or GED, Valid Texas educational aide certificate, and at least 48 semester credit hours from an accredited college or university.

Experience: Some experience working with children

Special Knowledge/Skills: Ability to work well with children with disabilities. Ability to follow verbal and written instructions. Ability to communicate effectively. Knowledge of general office equipment.

Duties/Responsibilities

Instructional Support

- Help teacher prepare instructional materials and classroom displays.
- Help maintain a neat and orderly classroom.
- Help with inventory, care, and maintenance of equipment.
- Help teacher keep administrative records and prepare required reports.

Student Management

- Assist students with physical disabilities according to their needs, including transferring to and from wheelchairs, lifting, or positioning.
- Assist students with physical needs and personal care, including feeding, bathroom needs, and personal hygiene.
- Help manage behavior of students. This includes intervening in crisis situations and restraining disruptive or dangerous student behavior as needed.
- Assume responsibility for learning and adapting to each student's special medical, physical, communicative, and emotional needs.
- Work with individual students or small groups to develop motor skills and conduct instructional exercises assigned by teacher.
- Help supervise students throughout the school day, inside and outside the classroom. This includes lunchroom, bus, and playground duty.
- Keep teacher informed of special needs or problems of individual students.
- Maintain confidentiality.
- Participate in staff development training programs, faculty meetings, and special events as assigned.

Equipment Used

- Wheelchair lift, ramp, personal computer, copier, and audiovisual equipment.

Application Procedures

District Employees: Submit letter of intent by deadline.

Outside Applicants: Apply online through Region One on **ONE*APP** (include transcripts, credentials, etc.)

Application Deadline Applications will be accepted **until the position is filled.**

**Applicants for all positions are considered without regard to race, color, national origin, religion, sex, marital status, veteran or military status, disability, or any other legally protected status. The district Title IX Coordinator is Lillian Ramos, Assistant Superintendent of Student & Support Services – Administration Office 956-797-8300.*